Assassination Records Review Board
Final Determination Notification

AGENCY : HSCA
RECORD NUMBER : 180-10060-10445
RECORD SERIES : STAFF PAYROLL RECORDS
AGENCY FILE NUMBER :

December 8, 1995

Status of Document: Postponed in Part

Number of releases of previously postponed information: 10
Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

Number of Postponements: 9

Postponements: All the postponements in this document represent Social Security numbers

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

Board Review Completed: 10/24/95

JFK ASSASSINATION SYSTEM

IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY : HSCA
RECORD NUMBER : 180-10060-10445

RECORDS SERIES :
STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

DOCUMENT INFORMATION

ORIGINATOR : HSCA
FROM :
TO :

TITLE :

DATE : 12/01/76
PAGES : 10

SUBJECTS :
HSCA, ADMINISTRATION
HOWARTH, THOMAS

DOCUMENT TYPE : PRINTED FORM
CLASSIFICATION : U
RESTRICTIONS : 3
CURRENT STATUS : P
DATE OF LAST REVIEW : 06/04/93

OPENING CRITERIA :

COMMENTS :
Box 2.

[R] - ITEM IS RESTRICTED

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES
Washington, D.C 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Thomas Howarth	December 1, 1977
Employee Social Security Number	**Type of Action**
015-18-1386	☐ Appointment ☒ Salary Adjustment ☐ Title Change ☐ Termination (At close of business on effective date) ☐ Leave without pay (Beginning with effective date above and ending close of business________________ Specify Date)
Employing Office or Committee/Subcommittee	
Assassinations	

(If type of action is an Appointment, Salary Adjustment, or Title Change, complete appropriate information below.)

Position Title	Gross Annual Salary*
Budget Officer	$41,200

* If employee is a civil service annuitant (includes U S House of Representatives), the gross annual salary shown should include the annuity received by the employee plus the salary received from the employing office.

(If Committee Employee, complete appropriate item below)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☒ Special (Investigative staff of Standing Committee) or Select Committee: Authority—H. Res. 465 of 95th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number______________ If applicable, Level_______ Step_______

I certify that this authorization is not in violation of 5 USC 3110(b), prohibiting the employment of relatives.

Date December 1, 19 77

[signature]
(Signature of Authorizing Official)

____
(If appropriate, signature of Subcommittee Chairman or Ranking Minority Member)

Louis Stokes
(Type or print name of Authorizing Official)

____
(Type or print name and title of above official)

Chairman
(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration

APPROVED:______________________________
Chairman, Committee on House Administration

eb

Office of Finance use only:

Office Code__________

Monthly Annuity $_________.00 as of ____________________

ID ____________________

Benefits ____________________

Payroll ____________________

(Revised August 1, 1977)

Copy for Initiating Office or Committee

PAYROLL AUTHORIZATION FORM
(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES
Washington, D C 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official)

To the Clerk of the House of Representatives·

I hereby authorize the following payroll action.

Employee Name (First-Middle-Last)	Effective Date
Thomas Howarth	December 1, 1978
Employee Social Security Number	**Type of Action**
015-18-1385	☐ Appointment ☒ Salary Adjustment ☐ Title Change ☐ Termination (At close of business on effective date) ☐ Leave without pay (Beginning with effective date above and ending close of business ______________) Specify Date
Employing Office or Committee/Subcommittee	
Assassinations	

(If type of action is an Appointment, Salary Adjustment, or Title Change, complete appropriate information below.)

Position Title	Gross Annual Salary*
	$43,500.00

* If employee is a civil service annuitant (includes U S House of Representatives), the gross annual salary shown should include the annuity received by the employee plus the salary received from the employing office

(If Committee Employee, complete appropriate item below)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☒ Special (Investigative staff of Standing Committee) or Select Committee: Authority—H. Res. 956 of 95th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number______________ If applicable, Level_______ Step_______

I certify that this authorization is not in violation of 5 U.S.C 3110(b), prohibiting the employment of relatives.

Date December 11, 1978

____
(Signature of Authorizing Official)

LOUIS STOKES
(Type or print name of Authorizing Official)

Chairman
(Title – If Member, District and State)

____
(If appropriate, signature of Subcommittee Chairman or Ranking Minority Member)

____
(Type or print name and title of above official)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration

APPROVED:______________________________
Chairman, Committee on House Administration

Office of Finance use only	
Office Code__________	ID ______________
	Benefits ______________
Monthly Annuity $_________00 as of ______________	Payroll ______________

Copy for Initiating Office or Committee

(Revised August 1 1977)

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES
Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Thomas Howarth	November 1, 1978
Employee Social Security Number	**Type of Action**
015-18-1386	☐ Appointment ☐ Salary Adjustment ☒ Title Change ☐ Termination (At close of business on effective date) ☐ Leave without pay (Beginning with effective date above and ending close of business ________ Specify Date)
Employing Office or Committee/Subcommittee	
Assassinations	

(If type of action is an Appointment, Salary Adjustment, or Title Change, complete appropriate information below.)

Position Title	Gross Annual Salary*
Deputy Staff Director & Budget Officer	

* If employee is a civil service annuitant (includes U S House of Representatives), the gross annual salary shown should include the annuity received by the employee plus the salary received from the employing office

(If Committee Employee, complete appropriate item below)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☒ Special (Investigative staff of Standing Committee) or Select Committee: Authority—H. Res. 956 of 95th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below)

Position Number ________ If applicable, Level ________ Step ________

I certify that this authorization is not in violation of 5 U.S.C 3110(b), prohibiting the employment of relatives

Date November 13, 1978

(Signature of Authorizing Official)

LOUIS STOKES
(Type or print name of Authorizing Official)

Chairman
(Title – If Member, District and State)

(If appropriate, signature of Subcommittee Chairman or Ranking Minority Member)

(Type or print name and title of above official)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration

APPROVED: ________________________
Chairman, Committee on House Administration

Office of Finance use only:

Office Code ________

Monthly Annuity $ ________ .00 as of ________

ID ________

Benefits ________

Payroll ________

(Revised August 1, 1977)

Copy for Initiating Office or Committee

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES
Washington, D C 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action

Employee Name (First-Middle-Last)	Effective Date
Thomas Howarth	8/1/77
Employee Social Security Number	**Type of Action**
015-18-1386	☐ Appointment ☒ Salary Adjustment ☐ Termination (At close of business on effective date)
Employing Office or Committee	
Assassinations	

(If type of action is an Appointment or Salary Adjustment, complete the following information)

Position Title	Gross Annual Salary
Budget Officer	38,500

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee. Staff—☐ Clerical or ☐ Professional
2. ☒ Special or Select Committee. Authority—H Res. 465 of 95th Congress
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number________ If applicable, Level________ Step________

I certify that this authorization is not in violation of 5 USC. 3110(b), prohibiting the employment of relatives.

Date August 2, 1977

[signature]
(Signature of Authorizing Official)

LOUIS STOKES
(Type or print name of Authorizing Official)

CHAIRMAN
(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration

APPROVED________________________
Chairman, Committee on House Administration

Office of Finance use only:

Office Code__________

Monthly Annuity $__________.00

Copy for Initiating Office or Committee

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES
Washington, D C 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action·

Employee Name (First-Middle-Last)	Effective Date
Thomas Howarth	5/29/77
Employee Social Security Number	**Type of Action**
015 18 1386	☐ Appointment ☒ Salary Adjustment ☐ Termination (At close of business on effective date)
Employing Office or Committee	
Assassinations	

(If type of action is an Appointment or Salary Adjustment, complete the following information)

Position Title	Gross Annual Salary
	$30,000

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee. Staff—☐ Clerical or ☐ Professional.

2 ☒ Special or Select Committee Authority—H Res 465 of 95th Congress.

3 ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below)

Position Number_______________ If applicable, Level________ Step________

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives

Date May 10, 1977 [signature]
(Signature of Authorizing Official)

Louis Stokes
(Type or print name of Authorizing Official)

Chairman
(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration

APPROVED:______________________________
Chairman, Committee on House Administration

Office of Finance use only

Office Code__________

Monthly Annuity $__________.00

FD 5/11

Copy for Initiating Office or Committee

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES
Washington, D C 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action

Employee Name (First-Middle-Last)	Effective Date
Thomas Howarth	4/1/77
Employee Social Security Number	**Type of Action**
015 18 1386	☐ Appointment ☒ Salary Adjustment ☐ Termination (At close of business on effective date)
Employing Office or Committee	
Assassinations	

(If type of action is an Appointment or Salary Adjustment, complete the following information)

Position Title	Gross Annual Salary
	$47,500

(If Committee Employee, complete appropriate item below)

1 ☐ Standing Committee. Staff—☐ Clerical or ☐ Professional

2. ☒ Special or Select Committee Authority—H. Res 465 of 95th Congress

3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number________ If applicable, Level________ Step________

I certify that this authorization is not in violation of 5 USC. 3110(b), prohibiting the employment of relatives.

Date April 29, 1977

[signature]
(Signature of Authorizing Official)

Louis Stokes
(Type or print name of Authorizing Official)

Chairman
(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration

APPROVED.____________________
Chairman, Committee on House Administration

Office of Finance use only:

Office Code________

Monthly Annuity $________ 00

Copy for Initiating Office or Committee

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES
Washington, D C 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action

Employee Name (First-Middle-Last)	Effective Date
Thomas Howarth	2-1-77
Employee Social Security Number	**Type of Action**
015-18-1386	☐ Appointment ☒ Salary Adjustment ☐ Termination (At close of business on effective date)
Employing Office or Committee	
Select Committee on Assassinations	

(If type of action is an Appointment or Salary Adjustment, complete the following information)

Position Title	Gross Annual Salary
	$18,450.

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee. Staff—☐ Clerical or ☐ Professional
2. ☒ Special or Select Committee Authority—H Res 11 of 95 Congress
3. ☐ Joint Committee

(If Employee of an Officer of the House, complete item below.)

Position Number________ If applicable, Level______ Step______

I certify that this authorization is not in violation of 5 U S C 3110(b), prohibiting the employment of relatives.

Date 2-28-77, 19____

____
(Signature of Authorizing Official)

Henry B. Gonzalez
(Type or print name of Authorizing Official)

Chairman
(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration

APPROVED:____________________
Chairman, Committee on House Administration

Office of Finance use only

Office Code________

Monthly Annuity $________00

Copy for Initiating Office or Committee

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES
Washington, D C 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action.

Employee Name (First-Middle-Last)	Effective Date
Thomas Howarth	1/3/77
Employee Social Security Number	**Type of Action**
015 19 138C	☐ Appointment ☒ Salary Adjustment ☐ Termination (At close of business on effective date)
Employing Office or Committee	
Select Committee on Assassinations	

(If type of action is an Appointment or Salary Adjustment, complete the following information)

Position Title	Gross Annual Salary
	$19,500.

(If Committee Employee, complete appropriate item below)

1 ☐ Standing Committee. Staff—☐ Clerical or ☐ Professional.

2 ☐ Special or Select Committee. Authority—H Res 11 of 95th Congress

3. ☐ Joint Committee

(If Employee of an Officer of the House, complete item below.)

Position Number_______________If applicable, Level________ Step_______

I certify that this authorization is not in violation of 5 USC 3110(b), prohibiting the employment of relatives

Date________________________________, 1977

____
(Signature of Authorizing Official)

Henry B. Gonzalez
(Type or print name of Authorizing Official)

Chairman
(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration

APPROVED ______________________________
Chairman, Committee on House Administration

Office of Finance use only:

Office Code___________

Monthly Annuity $___________00

Copy for Initiating Office or Committee

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES
Washington, D C 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action.

Employee Name (First-Middle-Last)	Effective Date
Thomas Howarth	12/1/76
Employee Social Security Number	**Type of Action**
015 1S 1386	[X] Appointment
Employing Office or Committee	[ ] Salary Adjustment
Select Committee on Assassinations	[ ] Termination (At close of business on effective date)

(If type of action is an Appointment or Salary Adjustment, complete the following information)

Position Title	Gross Annual Salary
Budget Officer	$30,000 -

(If Committee Employee, complete appropriate item below)

1 [ ] Standing Committee Staff—[ ] Clerical or [ ] Professional.

2 [X] Special or Select Committee Authority—H Res 1540 of 94th Congress

3 [ ] Joint Committee.

(If Employee of an Officer of the House, complete item below)

Position Number______________If applicable, Level_______ Step_______

I certify that this authorization is not in violation of 5 U.S C 3110(b), prohibiting the employment of relatives

Date December 1, 1976 ______________________________
(Signature of Authorizing Official)

Thomas N. Downing, Chairman
(Type or print name of Authorizing Official)

Select Committee on Assassinations
(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration

APPROVED ______________________________
Chairman, Committee on House Administration

Office of Finance use only

Office Code__________

Monthly Annuity $__________00

Copy for Initiating Office or Committee

M E M O R A N D U M

TO: All Staff Employees

FROM: Budget Officer

DATE: January 3, 1977

RE: Payroll Certification

Starting with the January, 1977 payroll, the certification to the House Finance Office requires, among other things, the relationship, if any, of each staff employee to any current Member of Congress (those taking office January 3, 1977).

The following are the relationships to be included in the certification:

father	nephew	brother-in-law
mother	niece	sister-in-law
son	husband	stepfather
daughter	wife	stepmother
brother	father-in-law	stepbrother
sister	mother-in-law	stepsister
uncle	son-in-law	half-brother
aunt	daughter-in-law	half-sister
first cousin		

All staff employees are requested to complete this form and return it to the Budget officer.

Approved
Richard A. Sprague

I am not related ✓ ________________

I am related by the following relationship ________________

Thomas Howarth
Signature of Employee

January 25, 1977
Date